



The Western Australian Industrial Relations Commission

COVID-19 Special Procedures Note – Update 12 June 2020

Conciliation conferences and hearings

1. In view of the easing of COVID-19 restrictions, hearings and conciliation conferences will proceed in hearing rooms and conference rooms from 1 July 2020. Subject to any directions by a Commissioner, hearings and conferences will be conducted in accordance with COVID-19 social distancing arrangements issued by the Government. This applies to existing matters as well as future matters before the Commission. If you have a current matter before the Commission, you will be advised of any change to your listing as soon as practicable.
2. This will also apply to all conferences and hearings before the Occupational Health and Safety Tribunal, the Road Freight Transport Industry Tribunal and mediation conferences under the *Employment Dispute Resolution Act 2008 (WA)*.

Full Bench and Commission in Court Session proceedings

3. In accordance with the above, all proceedings before the Full Bench and the Commission in Court Session will be heard in hearing rooms from 1 July 2020.

Registry operations

4. Registry operations on level 17 will also be returning to normal services from 1 July 2020. This means that public access will now be available, and documents will be received in person for filing.

Signing of documents, declarations, and affidavits

5. Procedures for the signing of documents, and the making of declarations and affidavits under the *Industrial Relations Commission Regulations 2005* will return to normal on 1 July 2020.

Personal service of a summons

6. Procedures for the personal service of a summons under the *Industrial Relations Commission Regulations 2005* will return to normal from 1 July 2020.

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S J KENNER

Senior Commissioner

12 June 2020